

Kate Bailey-Poole

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OBJECTIVE

To obtain an accounting technology position

EDUCATION

University of Washington, Tacoma, WA

Master of Accounting

Expected Graduation Date: Dec 2020

Wayne State University, Detroit, MI

Bachelor of Science in Business Administration
Information Systems Management and Accounting

Graduation Date: Dec 2016
Major GPA: 3.54 Overall GPA: 3.24

EXPERIENCE

Deloitte Tax LLP, Seattle, WA

Strategy and Operations Consultant

Jun 2017 – Current

- Perform Quality Assurance testing using SCRUM Agile methodology such as test cases
- Design, develop, and implement tax software (ERP) for multibillion-dollar companies using ASP .Net, C#, HTML, CSS, Javascript, Visual Studios Professional, SQL, and Power BI
- Advise on indirect tax automation solutions including performing tax engine software fit/gap analyses
- Solution Specialist for Tax Departments
- Create Alteryx workflows, videos, and technology specification files
- Deliver proposals for future client projects
- Innovatively contribute SOX regulation files through leveraging newly implemented software
- Organize, and teach Yoga classes for the office being part of the Well-being and Olympic programs
- Conduct client training sessions to ensure successful transitions

UHY, Farmington Hills, MI

Internal Audit Risk and Compliance (IARC) Internship

Jan 2016 – Apr 2016

- Coordinated service organization controls (SOC) attestations, including SSAE 16, Sys Trust/Web Trust (SOC 2 and SOC 3) attestations
- Performed compliance PCI compliance attestations for clients
- Provided FFIEC-based risk assessments for financial services clients
- Used fundamental programs such as Outlook, Excel, Engagement, WebView

DENSO, Southfield, MI

Accounting Co-Op

Aug 2015 - Dec 2015

- Managed and collected payment for 184 tier affiliate accounts with DENSO International
- Created and sent out monthly account statements to customers
- Conducted daily research to close out short paid, over paid and slow paid invoices
- Followed up with sales teams and management regarding payment terms of our customers
- Created plant adjustments to settle issues relating to warranty, packaging, returns, labor sort and freight.
- Used essential programs such as IBM Lotus Notes, Excel, PowerPoint, AS400 and customer portals

The Walt Disney World, Orlando, FL

Accounting Assistant

Apr 2014 - Aug 2014

- Managed financial transactions including exchanges, credit cards, foreign currency, and cash checks
- Accountable for balancing books and cash drawers to ensure accuracy of thousands of dollars

TECHNICAL STRENGTHS

- Programming Languages 4 years: HTML/CSS/C#/SQL/Java
- Creating user stories and applying Agile Methodology
- Development Platforms 1 year: Android Studio Development, AWS, .Net
- Payroll assistance with startups